



# C2P2/FA2 News Brief

*Certificate of Compliance and Permit Program/Finance & Accounting*

Volume 1 March 2003

Washington State Department of Agriculture • Fruit & Vegetable Inspection Program

Contact: Jim Quigley, Program Manager (360) 902-1833

To subscribe to this newsletter or to request to be removed from the distribution list, please email us at [fvoly@agr.wa.gov](mailto:fvoly@agr.wa.gov). If you have any questions or comments, please send them to [fvoly@agr.wa.gov](mailto:fvoly@agr.wa.gov) as well.

**Welcome** to the Washington State Department of Agriculture's (WSDA) first C2P2/FA2 Certificate of Compliance Program Newsletter. You are receiving this newsletter if you currently have a Compliance Agreement in place with WSDA's Fruit & Vegetable Inspection Program. We would like to thank those who are using C2P2, and for all of the input you have provided by sending in your comments and answering our survey. As of March 3, 2003 some 62,000 Certificates of Compliance (COC's) have been submitted to the system by 34 of 85 shippers. However, in order to realize the full benefit of the efficiencies this automated system is capable of delivering, we will continue to encourage all shippers in the state to use the system.

## FA2 is nearing completion

The finance and accounting additions to the C2P2 program is in the final stages of development and undergoing extensive testing. Testing should be completed by the end of March, with full production of FA2 no later than July 1, 2003, if not sooner. We will continue to provide updates as we move through the testing and as new information becomes available.

The new COC form will change to include additional fields, and we will explain these changes in greater detail in our next newsletter. Note that once the new program is deployed, the C2P2 name will disappear and be replaced by COC FA.

## Industry Training

WSDA and the Washington State Apple Commission will provide COC FA2 training and demonstration to the industry on May 1, 2003 in Wenatchee from 9:00 am to noon, and in Yakima on May 2, 2003 from 9:00 am to noon. We welcome and strongly encourage everyone to attend. The exact location is yet to be decided but we will provide that information in our next news brief. If you have any questions concerning this, please contact Jim Quigley at (360) 902-1833.

## Handheld Devices

WSDA recently received authorization and approval from USDA to use handheld computers to record inspection results in the field for nine commodities. We will begin field-testing with 6 handheld computers initially, starting next month.

## Governor Locke Gives C2P2 a nod of approval

In April 1997, Governor Gary Locke issued Executive Order 97-03, *Quality Improvement*, requiring each state agency to develop and implement a plan to improve the quality, efficiency and effectiveness of the public services it provides. In April 2002, Governor Locke recognized C2P2 in his latest progress report [Governing for Results](#), (PDF) for significantly reducing data entry and billing errors, and for providing a timely and accurate service to the fruit and vegetable industry.

## Technical Information

As of May 1, 2003 the URL for the WSDA home page will change to [agr.wa.gov](http://agr.wa.gov). You may begin using this URL now if you wish. This will trickle down through the entire web site so we will provide new links to F&V/C2P2/FA2 related information in upcoming newsletters. Please note that if you go directly to the C2P2 login page, this URL will NOT change until FA2 moves into production. At that time, the C2P2 login page will go away and you will have to use the new (yet to be determined) FA2 URL. We will continue to provide updates as information becomes available.

## Known Bugs

- Loading United Parcel Service (UPS) Tracking software will cause conflicts with the Shana e-forms.
- If shipper name has an ampersand ('&'), as in Smith, Jones & Davis, the COC will not display any text after the ampersand. In the above example, you'd only see Smith, Jones. If this impacts your facility, please let us know.

For Troubleshooting help, go to

[www.wa.gov/agr/Inspection/FVInspection/C2P2troubleshooting.htm](http://www.wa.gov/agr/Inspection/FVInspection/C2P2troubleshooting.htm)

## Reminders

### Shipper Number

Please remember to provide your shipper number whenever you contact us. We will be able to assist you more readily with this information.

### Shipper Master User

The person assigned the role of Shipper Master User should be someone with a vested interest in protecting the quality of operations at their business and in a position that has little turnover. Only a Shipper Master User can add and removed employees authorized to issue COC's, and must use their Shipper Master User login credentials to do this. A Shipper Master User may also be an authorized issuer of COC's, but will have separate login credentials for that role.

### New Shipper

If you submitted a paper Compliance Agreement that has an expiration date of August 30, 2003, and you would like to start using C2P2/FA2, you can go directly to the login page and bypass the "New Shipper" step. Consult your agreement approval paperwork for login name and password. The person who signed the form is automatically assigned the role of Shipper Master User. If your agreement from last season has expired and you have not yet renewed, either through C2P2 or with a paper agreement, you can go to the C2P2 login page and renew your agreement by clicking on the "New Shipper" button.